

MUST BE SUBMITTED AT LEAST 30 DAYS  
PRIOR TO START OF ACTIVITY. PLEASE  
KEEP A COPY OF THE COMPLETED FORM.

# NORWALK PUBLIC SCHOOLS CEU EQUIVALENT REQUEST

New Request  
 Revised Request

Topic Code Number for Activity:   
(Please refer to list on page 2 for codes)

NAME: \_\_\_\_\_

S.S.#- \_\_\_\_\_

SCHOOL: \_\_\_\_\_

CERTIFIED AREA(S): (By Title) \_\_\_\_\_

## 1. Type of CEU Equivalent Activity (check one):

- A. Independent Study
- B. Cooperative or Out-of-Class Experience
- C. Educational Research
- D. Project or Committee Responsibility
- E. Conversion of Credit:
- 1. College or University
  - 2. Community or Technical
  - 3. Adult Education
- F. Conference or Workshop
- 1. Development/Preparation of CEU Course (First Time Only)
  - 2. Participation
- G. Other - Please Describe: \_\_\_\_\_

## 2. Name of Activity: \_\_\_\_\_

## 3. Specify in Detail Day(s) of the Week, Date(s) and Time(s) of Activity:

Check here if activity takes place when school is in session. You must complete the Supplemental CEU Equivalent Form.

4. Total Number of Contact Hours in Activity: \_\_\_\_\_ CEU(s): \_\_\_\_\_  
(Do not include orientation, meals, breaks, etc.) (10 contact hours= 1 CEU)

5. Statement of Need: Describe how this activity will maintain, enrich or improve your skills, knowledge and abilities needed by you to fulfill your professional responsibilities as an educator

6. Description of Activity: (May attach brochure or course description.)

7. Evidence of Accomplishment: Describe how you will document the outcome of this activity. Evidence must document acquisition of skills or knowledge, not application. You should be prepared to provide tangible evidence of accomplishment.)

**SUBMIT TO:**

HUMAN RESOURCES

Rev. 2/03

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINCIPAL/SUPERVISOR

\_\_\_\_\_  
DATE

## Activity topics and ID Numbers - 6th, 7th and 8th digits of CEU activity codes

code	topic	code	topic	code	topic
001	Adult education	024	Effective schools	051	Restructuring schools
003	Alternate schools	025	Effective teaching & instructional strategies	052	School approval and accreditation
007	Career education	028	Evaluation of programs	053	School psychology
015	Cooperative learning	031	Gifted and talented	059	Special education
016	Cooperative work	032	Guidance and counseling	061	Study skills
019	Curriculum development process	048	Peer coaching	064	Testing
023	Early childhood	041	Management skills	066	Thinking skills

<p><b>The Arts</b></p> <p>code    topic</p> <p>201    Dance</p> <p>202    Music</p> <p>203    Theatre</p> <p>204    Visual arts</p> <p><b>Health and Safety</b></p> <p>code    topic</p> <p>205    Healthy/active life</p> <p>206    Injury/disease prevention</p> <p>207    Human growth &amp; Development</p> <p>208    Substance abuse prevention</p> <p><b>Language Arts</b></p> <p>code    topic</p> <p>209    Reading and responding</p> <p>210    Producing texts</p> <p>211    Applying English language Conventions</p> <p><b>Learning Resources &amp; Information Technology</b></p> <p>code    topic</p> <p>212    Defining information needs</p> <p>213    Information systems</p> <p>214    Information strategies</p> <p>215    Information processing</p> <p>216    Application</p> <p>217    Evaluation</p> <p>218    Responsible information use</p> <p><b>Mathematics</b></p> <p>code    topic</p> <p>219    Number Sense</p> <p>220    Operations</p> <p>221    Estimation &amp; Approximation</p> <p>222    Ratios, Proportions &amp; Percents</p> <p>223    Measurement</p> <p>224    Spatial Relationships &amp; Geometry</p> <p>225    Probability &amp; Statistics</p> <p>226    Patterns</p> <p>227    Algebra &amp; Functions</p> <p>228    Discrete Mathematics</p>	<p><b>Physical Education</b></p> <p>code    topic</p> <p>229    Physical Activity</p> <p>230    Human Movement</p> <p>231    Fitness</p> <p>232    Responsible Behavior</p> <p>233    Respect for Differences</p> <p>234    Benefits of Physical Activity</p> <p><b>Science</b></p> <p>code    topic</p> <p>235    Nature of Science</p> <p>236    History of Science</p> <p>237    Living Things and Their Environments</p> <p>238    Units of Structure and Function</p> <p>239    Relationships of Structure and Function</p> <p>240    Cycles of Life</p> <p>241    The Earth</p> <p>242    Water</p> <p>243    The Earth's Atmosphere</p> <p>244    The Universe</p> <p>245    Structure of Matter</p> <p>246    Energy</p> <p>247    Interaction of Matter and Energy</p> <p>248    Science and Technology Social Studies</p> <p><b>History</b></p> <p>code    topic</p> <p>249    Historical Thinking</p> <p>250    Local, United States and World History</p> <p>251    Historical Themes</p> <p>252    Applying History Civics and Government</p> <p>253    United States Constitution and Government</p> <p>254    Rights and Responsibilities of Citizens</p> <p>255    Political Systems</p> <p>256    International Relations</p> <p><b>Geography</b></p> <p>code    topic</p> <p>257    Places and regions</p> <p>258    Physical Systems</p> <p>259    Human Systems</p> <p>260    Human and Environmental Interaction</p>	<p><b>Economics</b></p> <p>code    topic</p> <p>261    Limited Resources</p> <p>262    Economic Systems</p> <p>263    Economic Interdependence</p> <p><b>Technology Education</b></p> <p>code    topic</p> <p>264    Economics</p> <p>265    Career Awareness</p> <p>266    Problem Solving/Research and Development</p> <p>267    Leadership</p> <p>268    Materials and Processes</p> <p>269    Communications Systems</p> <p>270    Production Systems</p> <p>271    Transportation Systems</p> <p>272    Enterprise</p> <p>273    Engineering Design</p> <p><b>World languages</b></p> <p>code    topic</p> <p>274    Communication</p> <p>275    Communication</p> <p>276    Communication</p> <p>277    Cultures</p> <p>278    Connections</p> <p>279    Connections</p> <p>280    Comparisons Among Languages</p> <p>281    Comparisons Among Cultures</p> <p>282    Communities</p> <p><b>Additional Topics</b></p> <p>code    topic</p> <p>283    CCL-Common Core Learn</p> <p>284    CCT-Common Core Teach</p> <p>285    CMT</p> <p>286    CAPT</p> <p>287    BEST</p> <p>288    Cooperating Teacher</p> <p>289    Curriculum Design</p> <p>290    Instructional Strategies</p> <p>291    Use of Materials</p> <p>292    Teacher Visitations</p> <p>293    School-wide Improvement Initiative</p> <p>294    CEU Equivalents (BOE only)</p> <p>295    Service Specific State Role</p> <p>296    Other</p> <p>297    Coaching (Athletics)</p> <p>298    English as a Second Language</p>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

### Codes/Topics for Specific Certification Requirements

<p><b><u>Early Childhood (N-3) &amp; Elementary - Code 301</u></b></p> <p>Training in the teaching of reading and reading readiness and assessment of reading performance, including methods of teaching language skills necessary for reading, reading comprehension skills, phonics &amp; the structure of the English language.</p>	<p><b><u>Elementary and Middle Grades - Code 302</u></b></p> <p>Training in the use of computers in the classroom.</p> <p><b><u>Bilingual - code 303</u></b> Continuing education in language arts, reading and mathematics.</p>	<p><b><u>Bilingual - Code 304</u></b></p> <p>Continuing education in the subject area.</p> <p><b><u>Intermediate Administration or Supervision - Code 305</u></b></p> <p>Training in the evaluation of teachers.</p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------